

# St Louis Secondary School, Carrickmacross

## Book Loan Scheme for First Year Students 2021/2022 Application Form

Book loans are available to students where some degree of financial difficulty exists. Please refer to the terms and conditions below.

Student's Name: \_\_\_\_\_

Year: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

### Terms and Conditions

The Book Loan Scheme is designed to enable students acquire textbooks in situations where some degree of financial difficulty exists. These situations might include:

- Very large family
- Lone parent families with limited means
- Unemployment
- Low income

Please outline briefly the specific reason(s) for making this application: (This information will be treated in strictest confidence)

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*(St Louis Secondary School reserves the right to check the validity of the information supplied)*

Please note the following:

- ✓ **All completed forms must be returned to the school by Friday May 14th to avail of the €60 rate.**
- **LATE APPLICATIONS will be charged €90. Late Application process closes Friday 28<sup>th</sup> May 2021 – No applications will be accepted after this date.**
- ✓ The fee (€60 or €90) **must be forwarded with the application by cheque or postal order**. Books will be available for collection from the school at the end of August, before school commences. You will be notified by text of the exact date and time for this
- ✓ Only books/items marked with an asterisk (\*) are supplied under the scheme

- ✓ The books supplied may be new or second-hand
- ✓ Books are supplied on the understanding that they will be returned to the school in good condition as soon as they are no longer required. This may be at the end of one year, two years or three years
- ✓ The books remain the property of the school
- ✓ Books should not be passed on to another member of the family. Instead each member may apply for her own books
- ✓ Because there are limited funds available from the Department of Education and Skills for book loans, the number of books supplied may have to be reduced depending on the uptake on the scheme. You will be promptly notified (by mid-June) in the unlikely event that this should occur

Please supply all of the books on the list except for the following: (List here any books that you already have or that are not required. If you require all of the books leave blank)

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**I agree to return the books to the school, in good condition as soon as they are no longer required.  
I enclose a contribution of \_\_\_\_\_ towards the cost of the books.**

Parent's Signature: \_\_\_\_\_ Student's Signature \_\_\_\_\_

Date: \_\_\_\_\_

**Please return this form by post to the School Office by Friday 14<sup>th</sup> May**